



Data Work Group Action Plan

Purpose: To gather information about how opioids and other substances impact tribal members and tribal youth to support YTWC initiatives.

Goals: **Specific, Measurable, Attainable, Relevant, Time-bound (SMART)**

1. Develop broad survey to gather poll data from each district.
2. Complete 2022 Community Readiness Assessment with focus on adults.
3. Report 2021 Yurok Tribal Data Collection Project to Yurok Tribal Council.
4. Create a report about the work of the Yurok Tribe Wellness Coalition to share with the community.
5. Bring data sharing MOU opportunities to Yurok Tribal Council for consideration.

Core Team Roles:

Facilitators – Lori Nesbitt and Lila Knott

Note-taker – Ethan Makulec

(Other Roles, as needed) –

Goal 1: Develop broad survey to gather poll data from each district.					
Activities	Timeline		People/Teams Responsible	Outcomes	Progress Indicators
<i>What task will we do?</i>	<i>When do we...</i>		<i>Who will do it?</i>	<i>What do we hope to achieve with this task? How will this help us realize our goal?</i>	<i>How will we know we are achieving the desired outcome?</i>
	<i>Start?</i>	<i>End?</i>			
Establish team to take the lead on survey	Oct. '21	Dec. '21	TBD	<ul style="list-style-type: none"> - dedicated group focused on developing survey - determine what data to focus on for survey - Create survey targeted at Yurok community at large (multiple choice, 5-10 min, online form?) - identify sample size needed for accurate results - identify event(s)/venue(s) for survey deployment (Holiday season events, New Year's resolution?) 	<ul style="list-style-type: none"> - regular group meetings - Focus of survey chosen - Survey ready for deployment - Sample size chosen - event/venue chosen and scheduled
<p><i>Update:</i></p> <ul style="list-style-type: none"> - The data workgroup is taking on this task, with VISTAs developing materials. 					
Deploy survey	Dec. '21	Feb. '22	TBD	- Survey results received from chosen sample size percentage of each district	- sufficient sample size of results received
<p><i>Update:</i></p> <ul style="list-style-type: none"> - Survey being deployed at in-person events starting May 2022 					

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Analyze results & create report	Feb. '22	Apr. '22	TBD	<ul style="list-style-type: none"> - determine findings - create report - create presentation to share with coalition, council, community 	<ul style="list-style-type: none"> - Results of survey known - report completed - presentation ready and scheduled
<p><i>Update:</i></p> <ul style="list-style-type: none"> - Poll data gathering still in progress. 					
Share results with coalition, council, & community	Apr. '22	Jun. '22	TBD	<ul style="list-style-type: none"> - Coalition, council, & community informed of results - community readiness level increased 	<ul style="list-style-type: none"> - presentations delivered - Readiness score increased in future community readiness assessments
<p><i>Update:</i></p> <ul style="list-style-type: none"> - Poll data gathering still in progress. 					

Goal 2: Complete 2022 Community Readiness Assessment (CRA) with focus on adults.					
Activities	Timeline		People/Teams Responsible	Outcomes	Progress Indicators
<i>What task will we do?</i>	<i>When do we...</i>		<i>Who will do it?</i>	<i>What do we hope to achieve with this task? How will this help us realize our goal?</i>	<i>How will we know we are achieving the desired outcome?</i>
	<i>Start?</i>	<i>End?</i>			
Establish team to take the lead on CRA	Oct. '21	Dec. '21	TBD	<ul style="list-style-type: none"> - Dedicated group focused on developing CRA - Determine definitions for CRA - Select, filter, and refine set of questions for CRA survey - Develop list of key informants - Identify interviewers and scorers 	<ul style="list-style-type: none"> - regular group meetings - definitions chosen - CRA survey questions finalized - key informants chosen - interviewers and scorers chosen
<p><i>Update:</i></p> <ul style="list-style-type: none"> - <i>Postponed until 2023, because community wellness poll shall gather similar data about the community, and we did not have capacity to conduct simultaneous data-gathering surveys.</i> 					
Deploy survey	Dec. '21	Feb. '22	TBD	<ul style="list-style-type: none"> - Schedule 30-min key informant interviews - Conduct and record key informant interviews (6-9 interviews). - Transcribe key informant interviews 	<ul style="list-style-type: none"> - Interviews schedules - Interviews conducted - Interview transcriptions completed
<p><i>Update:</i></p> <ul style="list-style-type: none"> - <i>Postponed until 2023, because community wellness poll shall gather similar data about the community, and we did not have capacity to conduct simultaneous data-gathering surveys.</i> 					

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Analyze results & create report	Feb. '22	Apr. '22	TBD	<ul style="list-style-type: none"> - Scorers score each survey individually - Scorers develop consensus scores - Create report and presentation to share results with coalition, council, community, & funders 	<ul style="list-style-type: none"> - Each interview scored by each scorer - Consensus on scores reached - Report created, presentation ready
<p><i>Update:</i></p> <ul style="list-style-type: none"> - <i>Postponed until 2023, because community wellness poll shall gather similar data about the community, and we did not have capacity to conduct simultaneous data-gathering surveys.</i> 					
Share report with coalition, council, community, funders	Apr. '22	Jun. '22	TBD	<ul style="list-style-type: none"> - Coalition, council, community, & funders informed of results - Coalition incorporates results into strategic planning for 2023 	<ul style="list-style-type: none"> - Presentations delivered - SWOT results
<p><i>Update:</i></p> <ul style="list-style-type: none"> - <i>Postponed until 2023, because community wellness poll shall gather similar data about the community, and we did not have capacity to conduct simultaneous data-gathering surveys.</i> 					

Goal 3: Report 2021 Yurok Tribal Data Collection Project to Yurok Tribal Council.					
Activities	Timeline		People/Teams Responsible	Outcomes	Progress Indicators
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Report on 2021 Yurok Tribal Data Collection Project.	November 2021	January 2022	-Annelia, Lila	<ul style="list-style-type: none"> - Make presentation for council on data from key informant interviews and the need to advocate for tribal-specific data - Inform council on findings (i.e. data collection difficulties— universal problem) - Get a council member on this team? Or a liaison? - At least one council member advocating at a state/federal level to support tribal data collection during tribal consultations 	<ul style="list-style-type: none"> -Presentation ready - Report presented to council - Council member attending tribal consultations and actively advocating for tribal data collection
<p><i>Update:</i></p> <ul style="list-style-type: none"> - Dr. Blythe-George has presented to council as of April 20th, 2022 					

Goal 4: Create a report about the work of the Yurok Tribe Wellness Coalition to share with community.

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Collect information for community report	Sept. '21	Jul. '22	VISTAs – Coalition meeting data Workgroup facilitators, YTWC Steering Committee – progress, challenges, successes	- decide what information about YTWC activities to include (# of meetings, attendance, activities, progress on tribal action plans, barriers/challenges to progress, successes, # of partner agencies, etc.) - decide what drug-use related data to include in report (overdose rates, DUIs, etc.) - continuously assemble and organize this information in spreadsheet with charts	- information gathered - types of info chosen - Information assembled
<p><i>Update:</i></p> <p>– Information collection in progress, notes from coalition meetings will be compiled to summarize/highlight most important points. DUI data has been continuously collected starting September 2021.</p>					
Create report and powerpoint.	Jul. '22	Aug. '22	Data workgroup Madison – peer-review of report	- Write report for community to increase transparency of YTWC activities that includes clear charts/visualizations of data - create PowerPoint presentation for community to summarize report	- Report completed - presentation ready

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<p><i>Update:</i></p> <p>– <i>Information collection still in progress. Planning to upload coalition meeting notes, recordings, and other materials to website for community access.</i></p>					
Share report and deliver presentation to community during annual meeting	Aug. '22	Aug. '22	Data workgroup YTWC Steering committee	- Community more informed about YTWC activities	-Community readiness level increases
<p><i>Update:</i></p> <p>– <i>Information collection still in progress. Planning to upload coalition meeting notes, recordings, and other materials to website for community access.</i></p>					

Goal 5: Bring data sharing MOU opportunities to Yurok Tribal Council for consideration.					
Activities	Timeline		People/Teams Responsible	Outcomes	Progress Indicators
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Prepare for presentation at Yurok Tribal Council meeting.	Sept. 12th	NLT Sept. 30th	Jessica Cedillo	- Turn in action item. - Invite appropriate stakeholders to the Yurok Tribal Council meeting (directors and OTA)	Presentation scheduled, on agenda for Council meeting.
<p><i>Update:</i></p> <ul style="list-style-type: none"> - Completed preparations. 					
Present at tribal council action meeting	NLT Oct. 10th	NLT Oct. 10th	Jessica Osborne-Stafsnes Taffy Stockton (North Coast Care Connect- Community Information Exchange Work)	- inform about and inspire council members to take advantage data-sharing opportunity	- Council interest displayed and directors and OTA given direction to pursue MOU
<p><i>Update:</i></p> <ul style="list-style-type: none"> - Presented at Tribal Council action meeting. 					

Goal 5: Bring data sharing MOU opportunities to Yurok Tribal Council for consideration.					
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Work with internal & external partners to develop data sharing & collaboration agreements, as needed.	Sept 2021	Ongoing	TBD	- collect data* to help determine scope of issue and progress made in addressing it (overdose rates, DUIs, etc.) - collect data* to help coordinate referrals to Yurok Tribal programs & services *See OAYI Data Inventory Worksheet	- # of informal agreements (letters of support, etc.) - # of formal agreements (MOUs, MOAs, etc.)
<p><i>Update:</i></p> <ul style="list-style-type: none"> - Have encountered challenges working with internal and external partners. Currently stuck in OTA. 					