



Yurok Tribal Court

PO Box 1027 / 230 Klamath Blvd. Klamath, CA 95548
(707) 482-1350 phone (707) 482-0105 fax

Instructions for Filing a Petition for Change of Name

This petition applies to adult tribal members wishing to change their name outside of a Dissolution action. If you want to change the name of a minor tribal member, you must file NC-300 Motion for Change of Name within an existing case, such as Custody, Dissolution, Adoption, or Guardianship.

Application for Change of Name:

1. NC-100 Petition for Change of Name:

- Adult applicants must be enrolled Yurok Tribal Members. Attach a copy of your Enrollment Verification to the Petition.
- Ensure the Petition is fully completed and signed with your current name.
- The original signed Petition must be submitted to the Court.

2. NC-101 Notice of Petition for Change of Name:

- Complete Item 1 on the form and file it with the Court Clerk when submitting your Petition.
- The Clerk will complete the rest of the form and return a copy to you. Petitioner must send this form to the Yurok Public Relations Department for publication in the *Yurok Today* newsletter.
- This form also serves as your notification of the hearing date and time. You will not receive a separate notice from the Clerk's Office.

After Publication of Notice:

1. NC-102 Declaration of Publication:

- Once your NC-101 Notice of Petition for Change of Name is published in *Yurok Today*, attach a clipping of the notice to the Declaration.
- Complete and sign the form, including your address.
- This form, along with attachments, must be submitted no later than five (5) court days before the scheduled hearing.

2. Attend the Hearing:

- The Court will draft a Decree Changing the Name based on the information provided in your Petition.
- If all required forms are completed and submitted, the Judge will hear any responses to your Petition and decide whether to issue the decree or schedule another hearing.

After the Hearing:

3. Publication of Decree:

- The Clerk will send a copy of the Decree Changing the Name to the Public Relations Department for publication in the *Yurok Today* newsletter.

4. Notice of Decree:

- By signing your Petition, you accept full responsibility for promptly notifying any creditors of your Petition for Change of Name and the Decree issued by the Yurok Tribal Court.



Instructions for Filing a Motion for Name Change

This Motion is for parents or guardians seeking to change the name of a minor who is already involved in a court action at the Yurok Tribal Court, such as custody, dissolution, adoption, or guardianship.

Application for Name Change:

1. NC-300 Motion for Change of Name:

- Complete the Motion thoroughly and sign with your current name.
- Attach a copy of enrollment verification.
- Someone over 18, who is not a party to the case, must serve a conformed copy of the NC-300 Motion for Change of Name along with a blank NC-301 Declaration Re: Motion for Change of Name to all interested parties (e.g., the other parent including non-custodial parents, Yurok Social Services, Yurok Child Support Services, Tribal Enrollment, etc.).

After Service:

1. YTC-1000 Proof of Service:

- You must file a Proof of Service with the court to confirm that a copy of the Motion and a blank Declaration was served to the other party(ies).
- Without filing a Proof of Service, the court cannot schedule a hearing for the Motion.

2. Notice of Hearing:

- After the Proof of Service is filed, the Court Clerk will schedule your hearing, no sooner than 30 days from the date of service.
- A notice of the hearing date will be sent to all parties listed in the case file at their provided addresses.

3. Attend the Hearing:

- The Clerk will prepare a Decree Changing Name based on the information from the Motion and Declarations.
- If all required forms have been submitted, the Judge will review any responses and decide whether to issue the decree or reschedule the hearing.

4. Publication of Decree:

- If the Name Change is for an adult, the Clerk will send the Decree Changing Name to the Public Relations Department for publication in the *Yurok Today* newsletter.